

# Instruction to your Bank or Building Society to pay by Direct Debit

Originators Identification Number

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PLEASE FILL IN THE WHOLE FORM AND SEND IT TO:

<b>Rooftop Mortgages Limited</b> <b>PO Box 995</b> <b>Cheltenham</b> <b>GL50 9FW</b>
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Reference Number  
 (Rooftop Mortgages mortgage account number)  
**PLEASE LEAVE BLANK. THIS REFERENCE WILL BE ALLOCATED UPON COMPLETION OF YOUR LOAN.**

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Name(s) of Account Holder(s)


Bank/Building Society Account Number

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Branch Sort Code

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Name and Full postal address of your Bank or Building Society

To: The Manager Bank/Building Society
Address
Postcode

<b>FOR ROOFTOP MORTGAGES LIMITED</b> <b>OFFICIAL USE ONLY</b>
This is not part of the instruction to your Bank or Building Society

Instruction to your Bank or Building Society

Please pay Rooftop Mortgages Limited Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Rooftop Mortgages Limited and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s)
1
2
Date

Banks and Building Societies may not accept Direct Debit Instructions for some types of accounts



THIS GUARANTEE SHOULD BE DETACHED AND RETAINED BY THE PAYER



THE DIRECT DEBIT GUARANTEE

- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payment dates change, Rooftop Mortgages Limited will notify you 5 working days in advance of your account being debited or as otherwise agreed.
- If an error is made by Rooftop Mortgages Limited or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.